



August 26 – October 28, 2018

Open Spaces Request for
Qualifications:
Design Professional Services
For the Design of a Temporary
Village for Open Spaces

Issue Date:	January 30, 2018
Responses Due:	February 9, 2018
Contact:	libby@oneillevents.com
Delivery Deadline:	2:00 P.M.



Goals

The festival Village should satisfy the following goals:

- Design a destination for *Open Spaces* attendees to visit throughout the 60-day span of the festival.
- Design a space for makers and artisans for pop-up shops and studios.
- Design a pavilion for culinary experiences, with amenities to host food trucks, and areas for guests to picnic.
- Design a stage that will be seamlessly incorporated into the Village.

Project Team

The selected firm will be contracted by KC Creates, the fiscal agent of this project. The final selection will be made by an Executive Team with representatives from the following stakeholders:

CITY OF KANSAS CITY, MO

The Office of Culture and Creative Services (OCCS) was established in 2015 to lead cultural development efforts for the City of Kansas City, Missouri. The creation of the office is a direct outcome of Mayor Sly James' Task Force on the Arts, which created the KCMO Arts Convergence Plan, adopted by the Mayor and City Council in late 2013. The cultural plan outlines 10 goals to be implemented through 2025, including Goal # 8: Create a signature festival focused on the region's artists and cultural organizations, highlighting Kansas City, MO's arts, culture, and creativity.

CITY OF KANSAS CITY, MO PARKS AND RECREATION DEPARTMENT

The Kansas City Parks and Recreations Department staff will assist in the design, location, and final construction. Parks staff will assist in the utility locates of existing water, electrical, and identify areas where structures can be constructed. Parks staff will assist the design team in access to Swope Park and provide any documents that may be of assistance in the design stages. Parks Department Staff will review a list of final design request before construction can began, to see if Parks Staff resources are available to help with specific construction items.

The Board of Parks and Recreation Commissioners will review and approve the design of the temporary structures, builds, pavilions, stages, and other items planned for the Village. The Parks Department will coordinate the meeting dates and outline the type of items that are required for the Board Presentations.

FOUNDING PARTNERS (FOUNDERS CIRCLE)

The visionary participation of the private philanthropic community is an outcome of years of discussion and exploration led by Scott Francis with community arts leaders, private donors, foundations and artists—one that complements the Arts Task Force's efforts. The Founders Circle, which includes major private donors and foundations and select arts leaders, will work collaboratively with the City to launch the inaugural event and focus on building future iterations of *Open Spaces*.

FISCAL AGENT / PROJECT DIRECTOR

The City contracted with KC Creates to serve as the project's fiscal agent and project manager. KC Creates provides overall coordination and oversight of fiscal management. Their mission is to attract diverse people, nurture artists, and strengthen Kansas City economically through producing educational, cultural, accessible, and affordable events that connect audiences, artists, businesses, and civic organizations. KC Creates' vision is vital to our city and weaves creativity and business to boost the KC economy and connect people across the region.

CURATOR / ARTISTIC DIRECTOR

Dan Cameron has organized international exhibitions and biennials in Italy, Spain, Portugal, Sweden, Austria, Turkey, Russia, Ecuador, and Taiwan, as well as museums and cultural spaces in New York and California. After establishing himself as Senior Curator for the New Museum of Contemporary Art from 1995-2006, and as the Visual Arts Curator for the Brooklyn Academy of Music (BAM) from 2002-2011, he became broadly known as the founder of Prospect New Orleans, a triennial exhibition launched in the wake of Hurricane Katrina. In late 2016, Cameron's XIII Bienal de Cuenca in Ecuador, titled Impermanence, drew 140,000 unique visitors to fourteen venues, more than quadrupling attendance from the previous edition.

FESTIVAL PRODUCER

O'Neill Marketing and Event Management is a full-service marketing and event firm established in 2011 that is responsible for producing large, extremely successful festivals and events in Kansas City including Boulevardia, Irish Fest, the 2015 World Series Parade, and the National WWI Museum Opening and the Centennial Commemoration. O'Neill Marketing and Event Management was contracted by the City to develop the initial budgets, site analysis, infrastructure needs, and business plan for the Swope Park festival.

RFQ Timeline

RFQ Issue Date: Tuesday, January 30, 2018
Responses Due: Friday, February 9, 2018, 2:00 PM

Project Timeline

The Village must be completed by August 25, 2018. Timeline to be determined by the Executive Team and selected firm. For this schedule to be met, the following preliminary dates have been established.

RFQ's Reviewed by Executive Team	Monday – February 12, 2018
Announcement Architecture Firm/Firms selected	Tuesday, February 13, 2018
Kick Off Planning Meeting	Thursday, February 15, 2018
<i>To include: Executive Team, General Contractor, Selected Architecture Firm/Firms</i>	
Project Design Planning Charrettes	TBD

Design Professional Fee

Once the selection has been made based on qualifications of each firm, the project team can then negotiate a fee based on the scope of work outlined by the design team. Selection criteria for the Design Professional will not include the design associated fee. The selection team will be looking for creative ideas on the design team providing some of the design services as In-Kind contributions to the Open Spaces event.

Total Project Budget

Open Spaces maintains a budget based on fundraising efforts, so ability to scale based on current funds raised is important. There are multiple parties who have expressed interest in providing materials, labor, construction, and in-kind. Should your firm be interested in connecting with those parties, please reach out to lea@openspaceskc.com for more information. Costs above and beyond can be considered part of an in-kind sponsorship with appropriate benefits.

Planning

Kick-Off Planning Meeting

This meeting will be held with the Executive Team, general contractor, City Staff, and the selected architectural firm/firms. This meeting will establish the program for the Open Spaces Village that will be located in Swope Park. The team will collaborate on the purpose of the Village, set parameters, brainstorm ideas, on location, the experience that the users and the visitors will receive. At this time the team will determine and set a baseline of compensation for each of the design and construction team.

Design Planning Charrettes

The planning charrettes will be several design collaborative sessions to work through several design renditions, bringing in vendors, suppliers, and companies with equipment necessary to build this village.

During this design planning stage, cost estimating will be conducted to ensure that what is being design can be built in the financial and time available.

RFQ Requirements

RFQs are due by 2:00 PM on February 9, 2018 to Libby Roepe, Development Director, O'Neill Events & Marketing at libby@oneillevents.com. Please include the following in your response:

- Company description
- Project process overview
- Recommended approach of how you will meet our goals
- List of your team members and qualifications
- List of your proposed sub-consultants and qualifications
- Proposed design timeline
- Any relevant Project Examples
- No design of the Temporary Village needs to be submitted at this time
- Propose how your team will provide in-kind services for design services and staff time
- Propose and recommend suggestions on reuse or relocation of the structures, once the *Open Spaces* project has been completed.

Responsibilities of the Selected Design Professionals

- Produce a detailed design program of the buildings and structures for the Village.
- Produce design and construction documents that meet the requirements of the program for scope, schedule and budget.
- Propose a solution in the design for the construction and de-construction and how or where the materials can be reused once the event is completed.
- Design to follow all of the codes, federal, state, local, and special codes required by the Health Department.
- Working with the Teams contractor on the constructability, site location, and avenues for materials and construction material in-Kind donations.
- Team to be available for the Team Meetings and design planning charrettes
- Coordinate with the Parks Department Staff to locate the Village and the route to it.